



MAINE REVENUE SERVICES
P.O. Box 9100
AUGUSTA, ME 04332-9100
**INCOME TAX WITHHOLDING and
UNEMPLOYMENT CONTRIBUTIONS FORMS
ORDER FORM**

2008
FORM 2333C-ME

Business Name _____ Email _____
Address _____ City, State _____ ZIP _____
Contact Person _____ Telephone Number () _____

Use this form to request your income tax withholding and unemployment contributions forms. Downloadable forms are available free of charge at: **www.maine.gov/revenue/forms**. All forms come in packages of 10 at \$1.70 each package. Indicate the number of **packages** you wish to purchase and multiply that number by \$1.70 for the total.

Abbreviations: WH = Withholding UC = Unemployment Contributions

Loose Forms (To be completed by hand)

ITEM	FORM NUMBER	DESCRIPTION	# PKGS	TOTAL (Pkgs. x \$1.70)
1	941ME	Withholding Only Quarterly Return		\$
2	941ME, Schedule 2	Withholding Listing Page		
3	941/C1-ME	Combined WH and UC Quarterly Return		
4	941/C1-ME, Schedule 2/C1	Wage & Withholding Listing Pg - Pt 4 of Quarterly Return		
5	941P-ME	Pass-through Entity Withholding Quarterly Return		
6	941P-ME, Schedule 2P	Pass-through Entity Withholding Listing Page		
7	941A-ME	Withholding Amended Return		
8	C1A-ME	UC Amended Return (photocopies accepted)		
9	900ME	Withholding Payment Voucher (3 vouchers per page)		
10	941E-ME	Pass-through Entity Withholding Exemption Form		
11	941LM-ME	List of Participating Members in the Compliant Taxpayer Exemption		
12	941AF-ME	Compliant Taxpayer Affidavit (photocopies accepted)		
13	941CF-ME	Composite Filing Participation Statement (photocopies accepted)		
14	W3-ME	Reconciliation of Maine Income Tax Withheld		
15	1099ME	Income Tax Withheld by Pass-through Entity (photocopies accepted)		
16	941BN-ME	Business Change Notification		
			Total	\$
			Sales Tax: Add 5%	
			Total Due	\$

Please submit your order (and make checks payable) to:



Goodwill Industries of Northern New England, Inc.
Attn: TAX FORMS
243 Leighton Road
Augusta, Maine 04330

If you are a payroll service, tax practitioner, accountant, etc. and you handle payroll services for someone else for a fee, you must either pay for forms (package of 10 for \$1.70) or download withholding and unemployment contribution forms at www.maine.gov/revenue/forms. **DUE TO THE STATE'S IMAGING AND SCANNING TECHNOLOGY, PHOTOCOPIES OF FORMS ARE NOT ACCEPTABLE, unless specifically indicated.** There is no fee for one or two forms for your own business use.

FILING OPTIONS FOR EMPLOYERS:

During 2008, businesses will have three options for filing their wage withholding or combined wage withholding tax/unemployment contributions forms. The three options are:

1. **E-File and I-File:** Original quarterly withholding or unemployment for the current calendar year or any of the most recent prior three quarters may be filed using **Maine I-File**. You may also file Form W-3ME reconciliations using Maine I-File for the most recently completed calendar year.

Original quarterly withholding and unemployment contributions returns, and Form W-3ME may be filed electronically using the Maine Employers Electronic Tax Reporting System (MEETRS). Many payroll software packages now support Maine electronic filing of payroll returns. The following returns cannot be processed through MEETRS:

- Nonwage withholding returns where Box B is checked because MRS has granted permission to exclude schedule 2 (941ME).
- Pass-through entity withholding returns (Form 941P-ME).

In addition, ALL Maine amended withholding/unemployment returns must be filed on paper. Visit our web site at www.maine.gov/revenue/ then select "Electronic Services" for more information.

2. **Substitute forms designed by software developers:** These are forms designed by software developers as part of a payroll software package. The forms and related tax data are usually printed as a unit on the same sheet of paper. Software developers are required to submit substitute forms to Maine Revenue Services for approval before including them in a software package. A list of approved vendors and forms is published on the Maine Revenue Services web site. Unapproved forms cannot be processed by Maine Revenue Services' scanning system.
3. **Official Maine Revenue Services forms:** These are forms contained in the withholding or combined withholding tax/unemployment contributions instruction booklets and are available as loose forms or can be downloaded from the Maine Revenue Services web site at: www.maine.gov/revenue/forms. The booklets will be mailed to certain employers in March, 2008. These mailed forms will be preprinted with business name, withholding account number, UC account number and other specific employer information. If you filed electronically last year, a book will not be mailed to you this year.

If you plan to file your wage withholding tax and unemployment contributions returns using the loose forms, complete this order form and submit it to Goodwill Industries of Northern New England, Inc., Attn: TAX FORMS, 243 Leighton Road, Augusta, ME 04330.

If you have any questions regarding the filing options, please call 207-626-8475, select option 1, then 4. If you have any questions regarding your order, please call 207-626-8478 or email heather.colfer@maine.gov.